

CERTIFIED EMPLOYEE APPLICATION FORM

Hobson Public Schools

PO Box 410

Hobson, Montana 59452

Name _____ SSN _____

Address _____ Telephone _____

For what position are you applying _____

Extra-Curricular areas you are willing to coach/sponsor _____

INSTRUCTIONS

It is your responsibility to request your college or university to provide Hobson Public Schools with official, up-to-date transcripts and a set of your credential files. Official transcripts of all your college work must be furnished at your own expense. A cover letter of application is required to support an application for a specific position. Include a copy of your Montana teaching certificate and attach a resume.

EDUCATIONAL AND PROFESSIONAL BACKGROUND

(Use an additional sheet if necessary)

Colleges Attended	Dates	Graduation	Major/Minor
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Graduate hours completed: Beyond B.A. Degree _____ Beyond M.A. _____

EDUCATIONAL AND PROFESSIONAL EXPERIENCE

(Use an additional sheet if necessary)

List most recent employer first

Location	Assignment	Dates	Activities Sponsored

Total number of years of contracted teaching experience _____

CERTIFICATION

Do you hold a valid Montana Teaching Certificate? _____

Are you under contract or on formal leave from another district? _____

PERSONAL DATA

Have you ever been convicted of a felony or any offense involving moral turpitude? _____

Have you ever had a teaching certificate revoked? _____

APPLICANTS – PLEASE NOTE

I certify that all of the information given in this application is true and complete. I understand and agree to comply with the teacher certification requirements of the State of Montana. I understand that obtaining employment through false or incomplete statements may be grounds for dismissal.

Typed or Printed Name of Applicant	Signature	Date
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Hobson Public Schools, District #25, is an equal opportunity institution. It is the policy and intent of the District not to discriminate in its educational programs by gender, marital status, handicapping condition, veteran status or religion.